



ACCOMMODATION BOOKING FORM – AORTIC 2015

Destination Management Morocco
 Résidence Amina, N°17, Rue Khalid Bnou Lwalid - Marrakech
 Tel/Fax: +212 524 011 249
 E-mail: sales@dmc-morocco.com

In order to reserve accommodation at one of the official conference hotels, please fill in this form and send it to us by E-mail to: sales@dmc-morocco.com

PERSONAL DETAILS

Please note that only properly completed forms with all required details will be accepted.

First and Last name: _____
 Address: _____
 City and Zip code: _____
 Country: _____
 Phone: _____ Fax: _____
 E-mail: _____

Hotel Rates:

Rates indicated below are in Moroccan Dirham (MAD) and Euro (EUR).

Rates quoted are per room, per night, including breakfast, including 10% VAT and the hotel tax.

HOTEL	SINGLE ROOM Moroccan Dirham (MAD) Price	DOUBLE ROOM Moroccan Dirham (MAD) Price	SINGLE ROOM Euro (EUR) Price	DOUBLE ROOM Euro (EUR) Price
Sofitel Marrakech Lounge and Spa 5*	MAD2230.00	MAD2400.00	EUR207.50	EUR223.00
Meridien N'Fis 5*	MAD1380.00	MAD1610.00	EUR128.00	EUR150.00
Atlas Medina and Spa 5*	MAD1230.00	MAD1410.00	EUR114.50	EUR131.00
Ryad Mogador Menara 5*	MAD900.00	MAD1110.00	EUR84.00	EUR103.00
Atlas Asni 4*	MAD970.00	MAD1135.00	EUR90.00	EUR105.50
Atlas Idrissides 4*	MAD970.00	MAD1135.00	EUR90.00	EUR105.50
Ryad Mogador Opera 3*	MAD620.00	MAD735.00	EUR57.00	EUR68.00

Book your room: Please fill in all the details

Hotel name	Type of room: Single or double	Check-in date	Check-out date	Total of Nights	Number of Rooms	Number of Persons

Calculation of the amount due: Room price x total of nights x number of rooms = Total amount due

Room Price	Total of Nights	Number of Rooms	Total

TOTAL AMOUNT:

Payment Methods:

1. By Bank Transfer:

Account Name: Destination Management Morocco
Bank Name: SGMB – Societe Generale Marocaine de Banque – Morocco
Branch Name: SGMB Majorelle – Marrakech
Account Number: 022 450 000 220 00 0501391753
Swift Code: SGMBMAMC

Please note that we use only a Swift code in Morocco. We do not use an IBAN code.

Once the bank transfer is complete, please send us a copy of the bank transfer documentation so we can trace the payment.

2. By Credit Card:

Once your booking is received we will send you an email with a link to a secure banking platform (PayZone) where you will be able to pay directly with your credit card.
Please make sure your browser is updated.

Conditions for payment by credit card:

- 1- All amounts are payable in Moroccan Dirham (MAD). Any short payment resulting from bank charges and/or exchange rate fluctuations will be charged back to the delegate.
- 2- 4% credit card fee will be applied and added to the total price.

AORTIC 2015 Accommodation Booking Procedure and Terms and Conditions

To ensure a quick and complete booking procedure, please follow the following steps

- 1) Reservations at the official conference accommodation will be made on a "first come, first served" basis and on behalf of delegates by the 2015 AORTIC Conference Secretariat. Please complete this booking form in full and email it to sales@dmc-morocco.com.
- 2) You will receive confirmation of receipt of your request by email only.
- 3) Should you select to pay by credit card we will send you an email within 24 hours with a link to PayZone.
- 4) Published room rates are valid until **2 November 2015**. Thereafter, rates are not guaranteed and any late reservations will be accommodated according to current rates and availability. In order to finalise your accommodation booking, the full amount due is required as prepayment. Any extras must be settled upon check-out in Moroccan Dirhams (MAD).
- 5) **All amounts are payable in Moroccan Dirhams (MAD) or in EURO**. Any short payment resulting from bank charges and/or exchange rate fluctuations will be charged back to the delegate.
- 6) Once the full payment is received in our account, we will send you a confirmation of booking with a voucher. This process can take up to 7 days.
- 7) When you arrive to your hotel, please present the voucher to the reception desk of the hotel.
- 8) All cancellations must be received in writing.
- 9) Cancellation fees will be imposed as follows:
 - a. Cancellations 90 days prior to the start of the conference (before 16 August 2015) will receive a full refund of all monies paid less a 10% administration fee and local bank charges.
 - b. Cancellations between 89 and 30 days prior to the start of the conference will be refunded 50% of all monies paid.
 - c. No refunds will be provided for cancellations within 30 days of the start of the conference (after 16 October 2015) or no-shows; the delegate will be liable for the full amount due.

10) Deadline for bookings

After 2 November 2015, we will not accept any more booking done by bank transfer, only credit card.

After 10 November 2015, we will not accept any more bookings.